

2022 McHenry County Fair Demonstration Contract

August 2nd-7th, 2022

McHenry County Fairgrounds

Physical Address: 11900 Country Club Road

Mailing Address: PO Box 375, Woodstock, IL 60098

vendor@mchenrycountyfair.com

(815)338-5315

1. Set up times for the event will be (Unless staying Aug 2nd-7th, 2022) evenings from 8pm-10pm or 8am-10am the morning of demonstration.
2. Certificate of Liability Insurance MUST be furnished to Fair Office or MCFA provided insurance must be paid for by July 15, 2022.
3. Please be sure that you, your items being sold, and any other portion of your display remains in your booth space and not in the walk way. This is a request by the fire marshal for safety reasons.
4. You are responsible for the safety of your items.
5. The building doors will be locked from 10 pm every evening until 10 am every morning.
6. Vendors may use the main parking lot for set up, take down and replenishing their items in their booths before the event opens. During the fair vendors must park in their designated areas so the main parking lot is open for the public.
7. At the end of the show you are responsible to have your booth cleaned up and **all garbage placed in the dumpster outside.**
8. It is required that tables are covered almost to floor on the customer's side. Any extra merchandise must be out of site during the show.
9. Vendors handle all the customer transactions and taxes.
10. There are no refunds for cancellations and vendors are expected to stay for the entire event.
11. The Board of Directors reserves the right to cancel any and all events in case of a calamity, severe weather, or any unavoidable circumstance.
12. WIFI will not be available please provided your own hotspot.
13. Demonstration stage will be up to 16'x 8', will have electricity provided, but otherwise will be an open space.